



SOP/01/2024/EY/Smoking References:

Annex A – no smoking signs
Chapter 13 of JSP 357
EYFS

1. Introduction

This SOP outlines the regulations for smoking within EY settings.

2. Context

- In compliance with Chapter 13 of JSP 357 and the EYFS Statutory Guidance. The premises and all outbuildings will be smoke free.
- Smoking (including vapes) is prohibited in all areas of the premises, and this applies to all employees, contractors, customers, and visitors.

3. Scope

This SOP will take effect from 14th October 2024 for all DCS EY locations, DCS EY Personnel and Contractors

4. Managing smoking across Early Years settings.

- Appropriate 'No Smoking' signs (Annex A) will be clearly displayed at the entrance to and within the premises.
- Staff must not smoke while wearing uniform as it is essential that staff are positive role models to the children and promote a healthy lifestyle. Smoking is not allowed in or on the premises at any time. This includes the use of vapes or use e-cigarettes.
- Public Health England states "Second-hand smoke is dangerous for anyone exposed to it, but children are especially vulnerable due to breathing more rapidly and having less developed airways, lungs and immune systems."

5. Responsible Persons

- Management team and all colleagues are responsible. Staff are informed on induction that the setting is smoke free premises.
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- In the event of a staff member who is a smoker, although strongly discouraged from needing to smoke through the working day. If a medical need, then a separate risk assessment that outlines the measures required to support the staff member as well as measures required to minimise secondary smoking around children and other staff. E.g., change of clothing, brushing teeth afterwards and admin tasks after a smoking break, until clear of potential secondary smoking to children (this is only necessary if, in the hours worked by the staff member allows them to have a scheduled break, during their working session)

6. Responsibilities

- Manager to ensure "no smoking" signs are clearly displayed around the setting.
- All employees, contractors, customers, and visitors to adhere.
- Managers to routinely offer all smokers advice and support to quit smoking as part of routine care

