

SGC Minutes / RoD

Autumn Term

Serial	Agenda Item	Lead	RoD
1	Opening remarks by Chair	Chair	
2	Minutes and matters arising.	Chair	<p>Minutes from last meeting accepted. -All</p> <p>Matters arising to be discussed under AOB - All</p> <p>Gareth Flemington to be included in future distribution of minutes - Clerk</p>
3	Headteacher's Report	<p>HT</p> <p>Report shared in advance and reviewed/ discussed.</p> <p>Attainment: Overall, well above National Average scores.KS1 better than peers, KS2 slightly behind. Discussions around internal and external moderation benchmarks. Are our marking strategies too harsh? No standardised test for writing. Moderating is subjective. Y2 perceived underperformance discussed - as also action from recent ROSE. Possibly affected by high levels of mobility in year. Established links with UK school WRT moderation standards. Also pan-BFC schools liaison to ensure consistency. Of note we receive children from 50+ UK schools.</p> <p>DHT investigating the creation of anthologies of exemplar writing & methods to ensure consistent marking and looking at how to provide more opportunities for pupils to demonstrate ability</p>	

SIT Assessment: Positive. SIT agreed with self-evaluation. Of note; mentions quality of education; standards and development of curriculum. HT & DHT know school well and have clarity for next steps. Attitude of pupils.

4 x Priorities for 24-25.

Secure ongoing development in T&L through EoL for consistent strength throughout all classes. Secure efficient and effective moderation. Raise standards in writing. Continue development of middle and subject leaders. Develop opportunities for pupils to be more strategically involved with school improvement. Future assessments will be termly. DHT to attend leadership networks and host second meeting.

Budget: remains cause for concern. Staffing costs are largest proportion. Budget added to risk register, as per SIT Assessment.

Recruitment: LSA posts expected to become available during coming months as resignations expected from Tourex staff. possible requirement for some reassignment of classroom support staff to alternate year groups

New Build – Update: Potential handover advised at January 29. This date will not facilitate a seamless transition and the optimum date would be in time to populate for start of term Sep 2030.

Need to ensure that a balance is maintained between the new setting and maintaining the current school between now and any move. Expectation that with a new Government in place, there will still need to be effort in securing budget for Apollo.

Meeting on 10/10 WRT new building. -HT ?

Ongoing work to develop exit review for staff- SLT

MLT will attend an informal SGC Mtg and present an overview of impact on AoR – ML / HT

		<p>CPD & Staff Dev: Exit review ongoing. SENDCO undertaking remote training to obtain a Q in order to support VI child. Inset Day Sep, Valuable reminder of community support available to school – to be explored further * see curriculum and comms</p> <p>Opportunity to use learning credits against Forest School training</p> <p>Priorities: SIP involvement in localised priorities with SLT. AC & CB T7L working party WRT pedagogy.</p> <p>Continue development in T& L through EoL.. School House and Council system</p> <p>School Survey:. School hours – ongoing item from SGC Meeting (Summer 24)</p>	<p>Re-visit school hours at next full SGC Meeting (Spring 25)- ALL</p>
4	Early Years Update	<p>Akrotiri Early Years Manager</p> <p>Report shared in advance and discussed.</p> <p>52 children currently registered 14 x 0-18 mths; 24x18-30 mths 15 x 3yrs+. Expecting 10-15 new starters in January 25. Currently no children accessing statutory 15 hours funded provision. ONA 15 hours x 38 eligible and accessing funding.</p> <p>No FS1 children in EYFS until January and April intake.</p> <p>External agencies Currently 3 x accessing SALT support. No children currently receiving EH</p> <p>Manager and deputy manager have completed DSL training on My Concern. All staff have MC account and received induction on correct reporting.</p>	<p>SGC wished EYM well for her impending Maternity Leave, which comes into effect at the end of November</p> <p>EYDM continue to work alongside room leader to ensure best offer for inbound children.</p> <p>New DEYM to undertake MC training_KK</p>

		<p>WAC – currently 26 x children regularly on books and 4 x ad hoc. Average daily numbers = 20</p> <p>NB-WAC at FS setting – Breakfast Club currently has 3 children ; 2 of which are daily and the third uses the provision for 3 days per week.</p> <p>Employment UKBC x 3</p> <p>UKFM x 23(+5supply)</p> <p>UKN x 1 and 1 further UKN recruited for Outdoor Learning position</p>	
5	Safeguarding/Health & Safety Update	<p>Akrotiri Primary School DHT Headteacher / Safeguarding Lead/ SEN Lead / SHEF Lead (currently not assigned)</p> <p>Safeguarding Lead: Laura Bull</p> <p>SEND Lead: Nicola Holland ?</p> <p>SHEF/ premises lead: vacant:</p> <p>LVW limit is 2 K. A number of items on the list of required works. Of note; Fire alarm system requires major overhaul. This is to be carried out in a 4 week block to encompass Christmas period. Roof outside SEN classrooms needs work.</p>	<p>Safeguarding: Meeting between LB and HR pending diary alignment HR/LB</p> <p>Liaison between DIO and JB /MP required with OC BSW to re-prioritise outstanding works – SLT/LH/DIO</p>

6	Finance update	<p>Akrotiri Primary School Headteacher / Finance Lead</p> <p>Covered within HT report.</p>	
7	<p>Other Feedback / Updates</p> <p>Communications & Curriculum</p>	<p>Communications and Curriculum Lead -Alex Payne</p> <p>Screens updated and a new video tour is pending. No update provided on DCS centralised website of all settings.</p> <p>Induction and introduction visit undertaken on 27/09 between AP and BT. Full report submitted and discussed by SGC.</p> <p>Of note during the visit; discussions around immersive learning – using on-station visits and inward visitors; liaison with staff for isolated topics and to create a working template which can be used across wider subjects; submission of a proposal for volunteer-based phonics development scheme. Identified an opportunity to create volunteer, self-help improvement scheme for break periods.</p> <p><u>External Communication & Collaboration:</u></p> <p>MCAS introduced to replace Seesaw with limited success. Detrimental effect on reputation and parental engagement – also highlighted in SIT assessment. Overall, not well received by parents. School has reverted to paper communication and Facebook for generic overview of school activities. Pushback on loss of SeeSaw may help.</p> <p>Continued efforts to maintain ‘open door policy’ and 1:1 parent communication facilitated. Induction tours are explicit about how and where lie the opportunities to</p>	<p>Meeting to be arranged between AP and SAT WRT immersive learning opportunities and creation of a framework – BT/AP/SAT</p> <p>Investigate possibility of Community assistance with small works e.g painting -SLT/PTA</p> <p>WRT a re-instatement of Seesaw -Investigate possibility of appetite for any risk to be held locally by Stn Cdr or 2* level – Stn Cdr</p>

	Teaching Standards / Improvements	<p>contact school and raise issues. Reconfirming the culture of accessibility to staff.</p> <p>Parent collaboration events: Workshops held for times tables and KS2 SATs</p> <p>Currently vacant . Covered within HT report</p> <p>Currently vacant.</p>	
8	International aspects Teacher Representatives	<p>Teacher Rep - SAT</p> <p>Covered within HT report</p>	
9	Unit Representatives OC Base Support Wing Padre PTA Rep	<p>OC BSW – Wg Cdr Lorna Hoban – Items covered within SHEF/ Premises</p> <p>Padre Adrian Klos</p> <p>Vacant EOT disco ongoing</p>	<p>For new lead: Explore the viability of a 'bid' system for using PTA funds within school, for some non -core educational purposes.</p>
10	Parent Representatives	Any committee members who have a view as a parent	

		Opportunity to re-create the School Poppy picture for Remembrance	Arrangements to be made to facilitate the creation of the photograph and copies to be sent to RBL – HT/ KW
11	AOB	<p>All</p> <p>SGC roles and TORs to be re-invigorated and streamlined to better reflect requirements.</p> <p>DHT/ HT reported an increasing number of requests for absence during term time alongside a DCS focus on such absences and the recent appointment of a DCS EWO. Information about the different reasons for such requests, which include Medical appointments, training in UK, PODL, unavailability of leave/ respite leave during school recesses. A deep dive across absences in school has revealed some significant absence data and the need to address this,</p>	<p>Engage with DCS Governance & Assurance and revisit TOR at next meeting-SGC</p> <p>Add to next full meeting agenda -Clerk</p> <p>School will start to issue letters to parents / carers of children with unacceptable attendance – SLT</p> <p>Initial investigation to be undertaken WRT restriction of SP leave for respite purposes, where it affects childrens’ attendance</p>
12	DONM	Clerk	<p>SGC Training dates:</p> <p>Winter Trg – 22nd January</p> <p>Spring Trg – 12th March</p> <p>Summer Trg – 25th June</p> <p>Next Meetings:</p> <p>22nd January – full SGC</p> <p>7th May – full SGC</p>
Governor lead		Stn Cdr	
Communications		Alex Payne	

Finance and Health and Safety	Vacant	
Safeguarding	Laura Bull	
Teaching standards (performance management)	?	
Curriculum	Alex Payne	
Improvements	?	
International Aspects	Vacant	
SEN and mental health	Nicola Holland ?	