

15 May 2025

MINUTES OF THE SGC MEETING HELD AT 13:00 ON 15 May 2025 AT MOUNT PLEASANT SCHOOL

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| Present: | Wg Cdr V. Dutton OC JFSU (VD) Mrs M. Summers (MS) Mr G. Margerison (GM) Mrs K. Steen (KS) Mrs J. Alindayu (JA) Mrs Michelle Hill (MH) Sqn Ldr V. Turner (VT) Sqn Ldr C. Smith (CS) Sqn Ldr T. Healing (TH) Mr D. Crofts (DC) | Chair Headteacher DCS/MOD Schools Representative Executive Headteacher FI's Schools, Curriculum Representative. Safeguarding & SEND Representative/BFSWS School Teacher/Staff Representative Parent/Stakeholder Representative Parent/Stakeholder Representative Parent/Stakeholder Representative School Business Manager |
| Apologies: | Flt Lt K. Kavanagh-Hogg (KKH) | H&S/Finance Representative |

| Agenda Item | Minutes | Action Required |
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| 1. Apologies | Apologies accepted for KK-H. | |
| 2. Opening remarks by chair | VD – Opens meeting and thanks all for attendance, thanks TH for joining the committee. Chair will be a gapped period until my successor arrives in post, hence the early meeting this term. Recently attended the Customer Executive Board (CEB) and able to feed in key points: <ul style="list-style-type: none">school achieved a 100% rating in recent parent surveyhas red RAG rating in KPI's for gapped postshas amber rating for 'assurance'. External assurance should be reinstated as a form of validation. It was made very clear to the CEB that 100% rating achieved is down to the hard work of staff. The next CEB meeting will be in 6 months. | |
| 3. Matters arising from previous minutes VD | Action Points from meeting/minutes of 25 Mar 2025: <ol style="list-style-type: none">Regular EMS Infra meetings/updates to be included in SLA. Completed.Check/confirm that mess are aware of allergies during baking activities. CompletedForward final version of sextortion letter to OC JFSU and Headteacher. CompletedContact police to see if they can deliver social media brief in school. Partially complete, police can deliver, haven't yet contacted school. VD will contact again. | VD – Chase up police to deliver social media brief in school. |
| 4. HT Report MS | MS – Provides key points from HT report already made available before meeting: | |

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| | <p>Following consultation with pupils, staff, parents and SGC, a new vision statement and school logo has now been established.</p> <p>Team points system has been re-launched so that all team members of the termly winning team are rewarded. In conjunction with that, values stickers are now also awarded on a daily basis.</p> <p>MOTMC was celebrated with parents helping children paint dandelions onto purple t-shirts.</p> <p>Stay and play sessions for 2 and 3-year-olds continued.</p> <p>Staff-parent collaboration for end-of-school fete continued.</p> <p>Parent survey results are extremely positive and are attached.</p> <p>Parents have been invited to join children for school lunch next week.</p> <p>Thanks to Chair of SGC for support meetings and assistance.</p> <p>VE Day celebration street party with parent volunteers was big success.</p> <p>Current staffing levels provided.</p> <p>CRB checks are holding up onboarding of new LSA.</p> <p>Time being taken to onboard new teacher is also a concern as deadline for teaching staff to hand in notice is end of May, if that is not achieved, may not be able to arrive until after September.</p> <p>A further campaign to recruit another teacher has also commenced, the advert is being drafted and is priority 4 on the DCS recruitment list.</p> <p>A MPS staff welfare questionnaire is currently in circulation.</p> <p>Student numbers provided.</p> <p>Student data provided.</p> <p>End of KS2 testing has been administered and sent for marking.</p> <p>Overall attendance figures are continuing to rise, there are no issues, figures are adversely affected by start of year Airbridge delays etc.</p> <p>An updated behaviour policy is being drafted and will be implemented during in the summer term.</p> | |
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| | <p>The Single Central Record (SCR) was audited at the end of the spring term, the audit report is now available and confirms that the SCR is well-managed and fully compliant.</p> <p>KCSIE is read by all new SGC members.</p> <p>Mandatory training continues to be completed and all refreshers are undertaken by staff. Mr Crofts informs staff when training runs out and needs to be renewed.</p> <p>All staff have completed MAYBO training about positive and safer approaches to behaviour management/de-escalation strategies.</p> <p>In the coming summer term all teachers will have subject leader CPD sessions with DCS ROW Curriculum Advisor, Debbie Taylor, who visits school 23rd to 27th June.</p> <p>Mrs Limbu has completed CACHE L3 qualification and is awaiting the final accreditation.</p> <p>Mr Crofts has been appointed to the Falkland Islands School Governance Committee to continue to establish collaborative working relationships and to share good practice etc.</p> <p>The school budget remains well managed and is reconciled monthly to DCS statements.</p> <p>The budget for the next financial year has not yet been published.</p> <p>The school has received a donation of £1805 to its non-public fund from the Gurkha/Nepalese section which was mainly raised from the sale of Momo dumplings.</p> <p>The end-of-school fund raising winter fete is planned for 21/06/25.</p> <p>No changes to the major and minor works outstanding or required.</p> <p>There have been no staff accidents or near misses. Minor pupil playground accidents are recorded on MySafety.</p> <p>DCS H&S dashboard is maintained.</p> <p>The audit reports following the spring term visit of DCS Assets & Procurement Manager, Joe Coole, are now available and</p> | |
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| <p>5. Policy updates</p> | <p>confirm that the school assets are well maintained and well managed.</p> <p>Major Incident Plan DC – Having been invited by VT to the BFSAI MIP briefing we have been able to re-write what was our Business Continuity Plan to make it more relevant, up-to-date and useful. The new MIP will likely need to be amended and adjusted but is intended to provide a framework to help school management get through the initial stages/24 hours of an emergency or school closure and also provide a guide to what may be needed in the event of a longer closure and subsequent re-opening.</p> <p>VD – Would it be useful for school to be included in BFSAI MIP operations/training exercises, may need to identify what training outcomes would be desirable?</p> <p>MS – Yes, that would be useful.</p> <p>Staff Code of Conduct VD – Do staff have to ‘sign-off’ having read the document?</p> <p>DC – Yes, done electronically via MyConcern platform.</p> | <p>VD – Identify whether there are opportunities for school to gain learning experiences from BFSAI MIP events.</p> |
| <p>6. SGC Monitoring Visits</p> | <p>VD – H&S visit to complete the DCS H&S and Wellbeing self-assessment checklist with DC. All H&S being monitored closely, electronic documents etc. all to hand, lots of good work.</p> <p>KS – Learning environment and curriculum visit. School environment is warm and welcoming, the premises are well maintained. There are positive relationships, children respect each other. The learning environment is purposeful, classes are well organised and children are focussed on their learning, they are enthusiastic. Teachers are using multi-age-range strategies and there is evidence that they deliver a broad, balanced curriculum. The context of the Falkland Islands and the military are evident. Displays and books indicate that there is a knowledge rich curriculum with a strong focus on reading.</p> | |
| <p>7. Issues raised / AOB</p> | <p>MH – DCS schools having issues with permission to use some websites. MPS has just been told cannot use ‘Twinkl’ owing to an AI function. There is a ‘whitelist’ of usable websites, but Literacy Counts (currently used by MPS) isn’t on the list, so currently having to look for an alternative despite the money already spent on supporting materials/books. The situation will potentially impact delivery of education.</p> <p>GM – The MOD Schools IT system has to be accredited, it is not accredited for websites with embedded AI. This is being worked on with some urgency. Once the ‘whitelist’ has been circulated the Headteacher will have a meeting with DCS AH ROW to put forward a case to retain any websites not on the list.</p> | |

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| <p>Date of next meeting</p> | <p>VD – Does DCS have a contingency until the accreditation is in place?</p> <p>GM – Work is ongoing and a suite of programmes is available.</p> <p>VD – Do we know how long accreditation will take?</p> <p>GM – Not known. How reliant is school on the electronic resource? Is it possible to download the resources and make sufficient materials available for, say, this and next term?</p> <p>MH – The online resources are better, they cannot be saved.</p> <p>KS – Literacy Counts is good programme having a positive effect on quality of writing.</p> <p>MS – Already have a meeting planned with DCS AH ROW.</p> <p>CS – If needed parent and SGC voice can be added, happy to help if needed.</p> <p>VT – Have posted some comments re the MIP for DC to read after the meeting.</p> <p>GM – I will message DC about recruitment and onboarding issues.</p> <p>GM – Thanks KS for her feedback, really good to receive that.</p> <p>KS – Written report to follow.</p> <p>TH – Will be providing after school circuits (in absence of Mr Dean) and CS may be helping too.</p> <p>VD – Permission has been received to recruit a Community Development Officer, advert live probably tomorrow.</p> <p>VD – This will be last meeting as Chair. CS will become main point of contact for SGC matters. MASO responsibility will sit with deputy, Sqn Ldr Sibley, then Sqn Ldr Arundel.</p> <p>VD – Thanks everyone for all effort and hard work.</p> <p>MS – Thanks VD for being an outstanding Chair of SGC, will be greatly missed.</p> <p>TBC.</p> <p>VD – Thanks all for attendance and closes meeting.</p> | |
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| | Action Points | |
| 1 | Contact / chase-up police to see if they can deliver social media brief in school. | VD |
| 2 | Identify whether there are opportunities for school to gain learning experiences from BFSAI MIP events. | VD |