



Student Uniform & Appearance Policy



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KING RICHARD
SCHOOL

Approved by:	R Sproson	Date:	28.11.2022
Last Reviewed:	01.09.23	Next Review:	



Purpose of our School Uniform and Appearance Policy

The Department for Education (DfE) makes it clear that it is 'up to each school to set its own uniform policy' (DfE, November 2014). It strongly recommends that schools have a uniform policy that is agreed with the governing body of the school (briefing Paper 08414, House of Commons). It is considered best practice to canvass the views of parents and students prior to developing the policy.

Any uniform policy should also consider the ethos of the school aligned with comfort and offer value for money. This policy meets all the above criteria. The purpose of our school uniform is:

- To give students a sense of belonging and equity with their peers. This is vitally important in our context as students are often only with us for a short period of time.
- To show that students are part of King Richard School. Wearing it says 'we are part of KRS'.
- To instil a sense of pride and to promote respect, supporting students to buy into our core values
- To help students to prepare for when they leave school and may have to dress smartly or wear a uniform
- To improve learning by reducing distraction, sharpening focus on schoolwork and making the classroom a more serious environment, allowing students to perform better academically

Context of our schools

King Richard School aims to serve the needs of secondary age children in British Forces Cyprus. We understand that service children may only be with us for a short period of time and for this reason we have ensured that our uniform is significantly cheaper than the UK average cost of uniform. We also understand that some students will only be with us a very short amount of time and as such have a range of economy items and have non-branded items for a number of our uniform garments. We have also aimed to ensure that our uniform is befitting the climate in Cyprus, and after consultation with stakeholders incorporated a winter/summer option. During the winter months 2nd layer outer garments may be worn in classrooms (see list on specific requirements at the foot of this document). Only items from the agreed list are allowed in classrooms. The winter months begin after the October half-term, and end on 1st March.



Purchasing our school uniform

Almost all items of uniform except shoes can be purchased directly from school. Order forms and sizing samples are available from school reception and resources office. As per DfE guidelines, branded items have been kept to a minimum (as per results of parental survey). All items except for shoes, socks and Navy-blue shorts are available from the Reprographics centre at King Richard School. As per DfE guidance we have limited branded/logo items due to high mobility of our student population. Non-branded items can be sourced both in Cyprus or the UK by parents/guardians. For example, trousers, shorts, shoes etc. However, before purchasing any items, please familiarise yourself with the rules for each item (below). In the past, parents/guardians have purchased items that are not suitable or not compliant and then have been unable to return them to UK suppliers. We wish to avoid this situation and we hope that this new policy offers total clarity regarding our expectations. If in doubt, please contact the school. The Headteacher's decision on whether an item of uniform is acceptable or not is final.

Uniform expectations for students in Year 7-11

We expect all students to be smartly dressed, clean and presentable in our agreed school uniform whilst at school and travelling to and from school. Students are expected to follow the uniform policy and if they do not comply with the policy they will be spoken to by staff. If the problem is not immediately rectified a number of options could be used:

- The School could contact parents/guardians and ask them to bring in a suitable item of uniform
- The students' parents/guardians could be contacted and asked to take the student home to get changed and returned to school (this does not count as a fixed-term exclusion).
- The students could be isolated from the student population until the uniform infringement is rectified.
- After School or break time detentions could be set for persistent or one-off infringements.
- An item of uniform can sometimes be lent to students from the 'loan' uniform held by the school.
- If problems persist, a student could be placed on 'loss of free time' which means they would spend their break times with a member of staff rather than with the student population.
- The Department for Education (DfE) states that, "The Headteacher can discipline your child.

for not wearing the school uniform. Your child can be suspended or expelled if they repeatedly ignore the uniform rules." (DfE, November 2014). It is very uncommon for uniform related issues to get to this stage and we would strive to work with parents/guardians to avoid this course of action if at all possible.



We will fairly and robustly enforce our uniform policy in line with DfE guidelines for the reasons clearly laid out at the start of this policy. Tutors, teachers, pastoral leaders and senior staff will routinely check the standard of school uniform; this should not come as a shock when it happens. However, if there are medical or welfare reasons why certain items of uniform cannot be worn, please contact the school to inform us quickly. All items of uniform should be clean and in a good state of repair. On non-school uniform days students will be given greater flexibility with what they can wear to school but clothing should be deemed appropriate for school.

Specific Requirements

King Richard School's uniform policy is Gender-neutral.

Please see link to view the [Uniform - King Richard School Cyprus](#)

Name of item	Colour	Available From	Notes
T-Shirt	White	School Suppliers in UK or Cyprus	These can be worn outside or tucked into trousers/shorts etc.
Polo	White	School Suppliers in UK or Cyprus	These can be worn outside or tucked into trousers/shorts etc.
Jumper with logo	Grey	School	Only the school jumper with logo is allowed. This will be available in two types of quality to reflect the transient nature of the KRS population.
Cardigan with logo	Grey	School	Only the school cardigan with logo is allowed. This will be available in two types of quality to reflect the transient nature of the KRS population.
Shorts	Beige/Navy	School Suppliers in UK	Beige - School Must be regulation colour, length (just above the knee) and style. No combat/cargo style shorts allowed and not hanging below the waist.
Shoes	Black	Suppliers in UK or Cyprus	Black shoes or trainers. Neither should have any different coloured logos or colours other than black including the side trim no other shoes/trainers are allowed.
Socks	Black/grey/white	Suppliers in UK or Cyprus	Black, grey or white totally plain socks.



Name of item	Colour	Available From	Notes
Trousers	Grey	School Suppliers in UK or Cyprus	These must be tailored, traditional school trousers in regulation grey only. No skinny fit, denim type, 'jeans cut' or 'fashion' trousers are allowed, not hanging below the waist. The School's interpretation is final so if unsure please ask prior to purchase.
Skirts	School Tartan	School	Skirts only from the School or approved suppliers are allowed. They should not be shortened or rolled up shorter than 2" above the knee.
School Bag	Any	School Suppliers in UK or Cyprus	We ask that students have a sensible, safe school bag/ruck sack that is large enough to hold schools' books/folders.
Fleece with logo	Dark Green	School	Only the school fleece with logo is allowed. Can only be worn in classrooms during winter months

PE Kit

Name of item	Colour	Available From	Notes
House PE shirt	(Apollo or Poseidon)	School	
Sports shorts	Black	School or Suppliers in UK or Cyprus	
Football socks	Black	School or Suppliers in UK or Cyprus	Football/Astro turf boots and shin pads are advised for football and hockey
Boys Swimming Kit Swimming trunks or shorts		School or Suppliers in UK or Cyprus	MUST be above knee length.
Girls One-piece swimming costume.		School or Suppliers in UK or Cyprus	

Ensure that ALL items of your PE / Swimming kit are CLEARLY labelled



Not allowed:

- Bull rings, septum piercings, ear spacers/stretchers, spikes, nose or bellybutton studs or hoops.
- No long nails that impinge on normal school activities.
- For students in KS3 no makeup should be worn at all.
- Trainers with clearly visible logos must not be worn to school. Any shoes or trainers with logos or variation in colour. Shoes/trainers with a different coloured trim around the sole.
- Students should not wear headphones around the school site.
- Mobile phones should not be seen in school. If students have them in their bags, they should be switched off. They should only be seen in lessons as a learning tool or used in the school office.
- Dyed Hair in any colour other than natural/subtle shades.

Allowed:

- A watch.
- Belts, if worn should be plain black and threaded through the loops of the trousers/shorts.
- A single, small stud or sleeper in each ear.
- Nose piercings must be made of transparent plastic and a stud.
- Girls in KS4/5 may wear a modest amount of make-up comprising of subtle shades of foundation-type make-up. Any make up that is deemed by school staff to be more excessive will have to be removed. Girls should wear no coloured lipstick.
- A hat/cap worn while walking to school is a very sensible idea. However, they should be removed when in school and kept in school bags/lockers. Ample shaded areas are provided for break times.
- Hoods are not to be worn up unless it is raining.

If a student's clothing or appearance is not deemed appropriate, the Headteacher, SLT or Head will speak to the student concerned and ensure the situation is rectified.

KS5 Dress expectations:

All sixth form students are role models for the younger students in the school and have a responsibility to model appropriate dress and appearance as well as provide our wider community with a positive image of the school. Our dress code considers the broad range of activities that sixth form students engage in during the school/working day.



Not allowed:

- No 'strappy' or strapless tops
- Cropped tops
- No denim or sports shorts (unless taking part in sport)
- Ripped or distressed denim jeans.
- Tracksuit or jogging bottoms, unless taking part in Sport
- Flip flops.
- Vests and beach shorts
- Bull Rings/Septum Piercings

Allowed:

- Shirts
- Smart polo shirts
- Smart Casual t-shirt
- Blouses/smart tops. Necklines should not reveal cleavage.
- Sleeveless blouses/tops are allowed but straps must be at least 5 cm wide
- Smart dresses. Dresses should be no shorter than 2 inches above the knee. Necklines should not reveal cleavage.
- Sleeveless dresses are allowed but straps must be at least 5 cm wide.
- Smart skirts. Skirts should be no shorter than 2 inches above knee Smart, tailored full-length.
- Trousers, work-wear trousers or chinos Smart, tailored shorts
- Smart shoes/sandals.
- Smart trainers are permitted
- Smart denim jeans
- Nose piercing stud must be made of transparent plastic
- Single items of simple, unobtrusive jewellery and light/subtle make up may be worn. A watch.

In extreme hot weather, alternative arrangements may be in place to ensure comfort. These will be communicated to students and parents/carers, as appropriate. If a sixth form student's clothing or appearance is not deemed appropriate, the Headteacher, SLT or Head of sixth form will speak to the student concerned and ensure the situation is rectified. The Headteacher has the final say on whether clothing and appearance is appropriate.