

SGC Minutes / RoD

Spring Term Jan 2025

Serial	Agenda Item	Lead	RoD
1	Opening remarks by Chair	<p>Chair</p> <p>Congratulated the school on the outcome of the recent ROSE review. Extremely positive overview.</p> <p>Welcomed Mrs Orla Burke to the SGC</p>	<p>Present Cloke, Hoban, Turner, Robinson, Bull, Holland, Taylor, Burke</p> <p>Apologies received from Winslade, Payne, Klos, Cook, Hookway</p>
2	Minutes and matters arising.	Chair	<p>Minutes from last meeting accepted. -All</p> <p>Matters arising to be discussed under AOB - All</p>
3	Headteacher's Report	<p>HT</p> <p>Report shared in advance and reviewed/ discussed.</p> <p><u>Attainment:</u> in- year assessment indicates good progress being made across the school. Pupil progress meetings ensure that any gaps / slower progress is challenged and actions put in place to support individuals.</p> <p><u>SIT Assessment:</u> Apologies received – core visits notes continue to reflect a very positive picture of outcomes and development within the school.</p> <p><u>Budget:</u> remains cause for concern. Staffing costs are largest proportion. Budget added to risk register, as</p>	<p>Exit survey for staff – similar to the sheet given to children / families on departure.</p>

		<p>per SIT Assessment. Spending only on forecasted resources – all other expenditure has stopped until new financial year.</p> <p><u>Recruitment:</u> Teaching post (PMc) authorisation to recruit from EC. LSA posts 9 zero hours and 2 permanent posts authorised by EC.</p> <p><u>New Build – Update:</u> No further update</p> <p><u>CPD & Staff Dev:</u> Now required to go via training panel if external to MoD</p> <p><u>Priorities:</u> Good progress being made across the four priorities. Core visits and ROSE verify that the priorities are correctly identified and robust / appropriate action being taken against them to achieve the aims.</p> <p><u>Additionally,</u> recent visit from Hd DCS, Bev Martin, was extremely successful. Mrs Martin left with a very clear picture of the strengths of the school and has shared these on return to Upavon – particularly the work around transition and mitigating mobility.</p>	
4	Early Years Update	<p>Apologies received – Chair had received a EY update and expressed thanks.</p> <p>The EY is in a good place with AC deputising and making robust progress against priorities.</p>	Chair: share EY report

5	Safeguarding/Health & Safety Update	<p>Akrotiri Primary School DHT Headteacher / Safeguarding Lead/ SEN Lead / SHEF Lead (currently not assigned)</p> <p>Safeguarding Lead: Laura Bull</p> <p>Safeguarding highlighted as a strength in the ROSE report</p> <p>Monthly meetings continue with DSL and SGC lead for safeguarding (incl;. checks on SCR)</p> <p>Matt Allen delivered very useful safeguarding trg to LSAs and teachers – based on scenarios and required good discussion – particularly useful in terms of refreshing and understanding best questioning</p> <p>SEND Lead: Nicola Holland</p> <p>SEND is in a much stronger position – reflected on the very positive comments around SEND support and provision within the school – thanked and congratulated Mrs Winslade and her team.</p> <p>EP from UK has visited and saw 3 children (initially planned to see only 1)</p> <p>DCS still seeking to appoint EP for BFC</p> <p>SEND lead met with SENCO – SEND profile remains unchanged ie higher than has typically been seen in previous years the number of pupils with complex needs including 11 with AHD/ADHD diagnosis.</p> <p>3 live MASOs currently</p>	<p>Requirement to actively seek a new safeguarding governor pending the impending departure of present incumbents.</p> <p>BT liaise with JB ref current SoP</p> <p>Wg Cdr Hoban to discuss with school before sitting on the panel</p>
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		<p>SHEF/ premises lead: vacant:</p> <p>As referred in HT report the fire alarm control panel has been replaced and the roof has been repaired outside the SEN and music room.</p> <p>MNW for FS (ramp) was thought to be on the programme but appears not to be MNW programme – opportunity for Pinestick?</p> <p>Repairs to roof around main building planned for Feb half term.</p>	
6	Finance update	Akrotiri Primary School Headteacher	Covered within HT report.
7	<p>Other Feedback / Updates</p> <p>Communications & Curriculum</p> <p>.</p> <p>Teaching Standards / Improvements</p>	<p>Communications and Curriculum Lead - Alex Payne / Ken Winslade [since meeting have received resignation from AP SGC]</p> <p>BT has met with both AP and KW; allocated curriculum leads to further explore and plan in purposeful opportunities to enhance curriculum through station expertise.</p> <p>This is ongoing work aiming to document commitment for Sep 25 start.</p> <p><u>Parent collaboration events:</u></p> <p>Numerous planned in over the spring term</p> <p>Currently vacant . Covered within HT report</p>	<p><i>Meeting completed – aim to engage with curriculum teams over spring term.</i></p>

8	Teacher Representatives	<p>Teacher Rep - SAT</p> <p>Covered within HT report</p>	
9	<p>Unit Representatives</p> <p>OC Base Support Wing</p> <p>Padre</p> <p>PTA Rep</p>	<p>OC BSW – Wg Cdr Lorna Hoban – Items covered within SHEF/ Premises</p> <p>Apologies</p> <p>No immediate events – seeking more membership. Liaise with Ant Ball (teacher rep)</p>	<p>For new lead: Explore the viability of a ‘bid’ system for using PTA funds within school, for some non -core educational purposes.</p>
10	Parent Representatives	<p>Any committee members who have a view as a parent</p> <p>See road safety below.</p>	<p>From previous minutes: Arrangements to be made to facilitate the creation of the Poppy photograph and copies to be sent to RBL – HT/ KW -completed and super uptake</p>
11	AOB	<p>Teacher / FS rep – nothing to report. All good across the school in term of feedback from staff. Reported that one member of staff had not received the back pay from pay award. [update – this is being followed up with DBS]</p> <p>Parent (EY rep) asked about security of iPads in school (locked to certain websites) – googled grand theft auto – came up on the google as a link. Didn’t click on the link.</p>	<p>[Update – BT checked with IT support in school and a test was completed to ensure that inappropriate sites were locked down. Confirmed that GTA could not be accessed]</p>

		Road safety was brought up – lack of crossing patrol on Pavilion Rd. Was explained this is a station post not a school post. Discussion around possibilities for closing the road / restricting access at certain times. To be put into the road safety committee.	[Afterthought - would Orla consider being the school rep on the road safety committee?]
12	DONM	<p>Clerk</p> <p>Spring trg theme – SGC ToR / trg; looking ahead to SGC Sep 25 and beyond (in light of personnel changes). Establish clear focus groups and scope of support / challenge in absence of clear direction from DCS.</p>	<p>SGC Training dates:</p> <p>Spring Trg – 12th March</p> <p>Summer Trg – 25th June</p> <p>Next Meetings:</p> <p>7th May – full SGC</p>
Governor lead		Stn Cdr	
Communications			
Finance and Health and Safety		Vacant	
Safeguarding		Laura Bull	
Teaching standards (performance management)			
Curriculum		<p>Alex Payne</p> <p>Ken Winslade</p>	
Improvements			

SEN and mental health	Nicola Holland	
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