

Meeting: SGC

Date: Thursday 26th June, 2025

Time: 1415-16:15

Location: KRS Exams Room

Attendees	
Lt Col Tim Wildish	Chair
Richard Sproson	Headteacher
Damon Donaldson	DCS Representative
Fr John Moriarty	Dhekelia Station Safeguarding Representative
Charmaine Smith	Parent Representative
Ian Hussein	Fee Paying Representative
Latoya Sutherland	SSAFA Representative
Steve Devine	Assistant Headteacher
Katie Graham	Secretary
Apologies	
WO1 Mark Calvert	Station Representative
Sgt Elizabeth Pegg	Volunteer Governor
Neville Clark	Civilian Volunteer Governor
Maj Ned Miller	Dhekelia Station Representative
FS Dave Parker	Ay Nik Representative
Michelle Parker	Ay Nik Representative

Agenda Item 1: Opening remarks and welcomes

The chair welcomed the SGC, provided a reassuring station and island wide safety overview, celebrated recent school events, including Armed Forces Day, Celebration of Achievement and Young Star awards proudly involving KRS students; further noting that KRS is in a good place at present.

Lt Col Tim Wildish advised of his resignation from the SGC, confirming an upcoming hand over of responsibilities in due course to Ay Nik appointed member. TW noted that the upcoming battalion change over will result in an additional two members stepping down.

TW explained the results of the IGDN Stratcom hand over with further input from Damon Donaldson highlighting support and services available for families – now delayed until September 2026. The chair provided an overview of positive updates to communal station amenities and family areas benefitting all residing on Dhekelia Station.

ACTION: SGC to discuss appointing Dhekelia parent representatives and successors.

Agenda Item 2: Minutes of last meeting and matters arising

6th Form Review currently on hold with BFC due to exams and replacement of HD DCS; with the prediction of continuation from October 2025.

SGC Level 3 Safeguarding; new training material available via The Key; SGC invited to assistance from DSL.

ACTION: Staff wellbeing survey to be re-introduced during the new term, with Governors to make contact with subject link teaching staff in September

Agenda Item 3: Headteachers Report

Budget Update: new allocation received showing an increase to previous; RS explained budget risk and rationale of wage allocations.

Risk document sent to DCS and accepted.

TW queried QBS budget V KRS, RS provided insight.

Exams Update:

RS reported that two JCQ inspections took place, one conducted online and another as an unannounced face-to-face visit. Both were managed and delivered successfully.

Staffing Update:

6th Form Lead	Appointed
DHT	Fr John and DD supporting interview process
Geography	Appointed – To be gapped during onboarding
Biology	Appointed
Physics	Aims to extend existing contract
Tuck Shop	Recruiting

RS explained recruitment barriers; follow up action assigned (RS to email TW & SD)

Reset Plan:

DD led sharing support to KRS, discussed the approval of staff recruitment being speeded up; opportunities to start briefings around the school site and considerations to how the school is refreshed.

6th form plans and priority areas discussed

- 1) Designated 6th form space
- 2) Swapping staff hub and common room
- 3) Addressed plans of site and 'academic mentoring'

ACTION: RS to ensure process of recruiting physics is as quick as possible.

Sub Committees Overview

STANDARDS – RS has taken over from George Burvill – Sub committee member Neville Clarke active with staff discussions.

STAKEHOLDERS – Ideas explored for front of house reception area. Use of the Annexe after 3pm for station use.

SAFEGUARDING – Full Safeguarding review conducted at KRS. RS shared key points and the positive response with SGC members; full report awaited.
The review included discussions with staff, students and SGC member Michelle Parker.

GCSE attainment discussed, results differ from previous year considering Covid disruptions. Strong performance in 6th form , attainment highlighted and progress
Attainment 6th form data strong
RS highlighted an upward trend in progress figures.

Agenda Item 4: Policy Review update – Directed Time Policy

The policy was electronically shared prior to this meeting and collectively reviewed; DCS updates were discussed during the meeting including the safeguarding of students when outside of school, in camp and external establishments.

Agenda Item 5: Health & Safety & Infrastructure (6th Form)

RS advised SGC that KRS H&S officer was proactive to H&S during exam season.

Infrastructure update:

Thanks to DHK Station QM for fencing change on site

Agenda Item 6: SGC Links

Visibility in school and supportive, critical friend to subject teachers.

Agenda Item 7: Results & Actions – Pupil Voice

Results discussed and areas identified in further support of the students.

ACTION: To formalise 'go to' adults in school

Agenda Item 8: Upcoming events

Station theatre production received praise from members.

Events listed including activities week and successful careers event supported by both Ay Nik and DHK station.

SD reported a significant increase in costs compared to the residential trip last year, reporting a 40% rise in transport expenses and 38% increase in accommodation.

In addition, RS reported on plans for 6th Form UK Trip.

STATION ACTION: TW to liaise with Episkopi surrounding costings.

ACTION: Communicate with the Cadets Team over future events.

Agenda Item 9: School Priorities

6th Form – Work experience; 6th Form Lead is in discussions for online services available.

Metacognition – RS explained the links of this priority, building on this years priority of 'Thinking Hard

Happiness – Stemmed from the pupil voice survey and builds on this years 'Wellbeing' priority.

Digitilisation – RS gave an insight into the use of AI in schools and being online.

Shared with HoF's to build SIP, student Leaders have the same focusses.

Agenda Item 10: New SGC Member Application David Graham (Stakeholders)

Application from FS David Graham was reviewed by the SGC, all members favoured this appointment for the new academic year.

Damon Donaldson suggested a governor link with 6th form, Ian Hussein volunteered to adopt this role.

Agenda Item 11: AOB

FR John will formally handover to successor over the summer period.

Charmaine Smith queried the use of student planners for the new year, as discussed at the sub-committee meet. SD explained that staff will receive full training to ensure effective use with the aim to roll out EPraise and enable parent connections to homework, feedback and attendance.

Regarding school uniform, it was noted that the student SLT expressed no desire for changes to the current uniform.

ACTION: IH to meet with 6th Form Lead, JSm

Agenda Item 12: Closing Remarks

As chair, TW reported his formal departure from the Governor Committee however, will remain available until formal handover.

Date of next SGC Meeting: Dates to be agreed and formalised via DCS for academic year 25/26

Minutes prepared by: Katie Graham

Date: 26 July 2025

