



*International, Inspirational, Incredible*

Headteacher: Mrs Kim Jackaman

Deputy Headteacher: Mr I Ratcliffe

Reference: SGC/05/06/2025

Date: 23 June 2025

**RECORD OF DECISIONS (RoD) FROM SGC MEETING 5 JUNE 2025**

Present	David Wright (DW) Kim Jackaman (KJ) Elaine Briers (EB) Natasha Rook (NR) Simon Bowles (SB) Melissa Steed (MS) Kelly Lockley (KL) Vicki Manders-Trett (VM-T) Tim Twaite (TT) Nil Ningleku (NN) Natalie Van Laak (NVL) Gary Gorman (GG)  Denise Welsh (ASBM)	Vice Chair Headteacher (HT) Teaching Staff Representative Teaching Staff Representative SGC Environment Sub-Committee Lead Parent Representative Stakeholder sub-committee lead Parent Representative Finance sub-committee lead Parent Representative Parent Representative Parent Representative Parent Representative Safeguarding gov lead on behalf of MT Parent Representative Assistant School Business Manager (ASBM)
Apologies	Dunx McClement (DMcC) Kieran Nevin (KN) David Cobb (DC) Madi Timlin (MT) Gary Margerison (GM) Ian Ratcliffe (IR) Lynne Robertson (LR)	Chair Parent Representative Parent Representative Safeguarding Governor DSC Representative Deputy Headteacher (Deputy HT) School Business Manager

RECORDS OF DECISIONS	ACTIONS
<p><b>ITEM 1 - Opening Remarks by Chair</b></p> <ol style="list-style-type: none"> <li>The Vice Chair opened the meeting by sending apologies from the Chair. He then welcomed all to the meeting.</li> <li>He gave a brief overview from the DCS SGC meeting he attended that week. See as follows for highlights:             <ul style="list-style-type: none"> <li>NMR is the UK Educational Commissioner, on behalf of Hd EAS, across Brunssum, Naples, Ramstein and SHAPE. Work is still ongoing to complete the Service Level Agreement (SLA).</li> <li>Strategic Defence Review (SDR) may change the military demographics as more troops move across to support NATO.</li> </ul> </li> </ol>	

<ul style="list-style-type: none"> <li>• DCS are hoping to implement Wrap Around Childcare to replicate the UK model, more information to follow.</li> <li>• Budgets have been shared with schools through the chain of command.</li> <li>• DCS provided an update on Information Management and how apps and websites will be utilised in the future. More information to follow.</li> </ul>	
<p><b>ITEM 2 - Apologies for absence</b></p> <p>3. Apologies sent by Dunx McClement, Kieran Nevin, Dave Cobb, Madi Timlin, Gary Margerison, Lynne Robertson and Ian Ratcliffe.</p>	
<p><b>ITEM 3 – Headteacher’s Report including School Development plan</b></p> <p>4. Mrs Jackaman provided a comprehensive overview of the Headteacher’s report. See report for more information.</p> <p>5. Mrs Jackaman reported the School Development Plan’s 4 key Priorities had been successfully delivered.</p> <p><b>Question:</b> SGC members asked what the best way is to celebrate the success of the external Rose Review.</p> <p><b>Answer:</b> It has already been shared with parents, and it will feature in the School Information booklet which is being created by the Stakeholder Cttee Leader in partnership with the school.</p>	
<p><b>ITEM 4 – Sub-Committee Summary - Updates provided by the Sub Cttee Leaders</b></p> <p>6. All the sub-committee leaders provided an overview of their area of responsibility.</p> <p>7. Finance sub-committee – There was a 70% reduction in the general resource’s budget for 2024-25, yet despite this, Lynne Robertson was successful in submitting several Business Cases to requisition the resources to meet the school’s needs. The 2025-26 Budget has been released, and is more in line with the 23/24 budget. It is a practical and usable budget with normal risks associated. There is a SHAPE Termly Review which will be conducted by DCS on 19 June to review next year’s budget.</p> <p>8. Stakeholder sub-committee – The Cttee Leader confirmed she was liaising with Global Support Organisation (GSO) to see if Teacher Civil Servants can access MT cars to travel to other schools for official business. The Cttee Leader has shared the Community Survey. Once the results have been published, they will be shared with the committee members. Further analysis will help identify areas to strengthen and develop. Work is still ongoing to create the School Information Booklet; further information will be shared shortly.</p> <p>9. Environment sub-committee – All of the Cttee Walk Around actions have been completed. The school successfully passed its SHEF Audit conducted by DCS and was considered to be of a ‘gold standard’. The Sub Cttee Lead reported there will be Health and Safety challenges to our school once the Belgium School starts construction. The Cttee Lead will generate a point paper to highlight all the concerns and risks to the British Section school. More information to follow.</p>	

<p><b>ITEM 5 – Safeguarding &amp; Pupils’ Welfare (S&amp;PW) Sub-Committee Update</b></p> <p>10. Safeguarding Sub-Committee – Gary Gorman thanked the SGC for completing all their mandatory training. He reported all the work undertaken to complete the Safeguarding Action Plan enabled the 175 Audit to be a success. Work is ongoing with DCS to refine the Supportability process. More information to follow.</p>	
<p><b>ITEM 6 - Policy Review</b></p> <p>11. DCS have confirmed they will be publishing DCS Policies on the central DCS website. Therefore, it negates the need to review DCS policies moving forward. Local procedures will be adhered to and communicated accordingly.</p>	
<p><b>ITEM 7 – SGC Recruitment/Departures</b></p> <p>12. The Vice Chair thanked all the outgoing committee members for their contribution and support and wished them well with their future endeavours:</p> <ul style="list-style-type: none"> <li>• SGC Finance Cttee Member – Victoria Manders-Trett</li> <li>• SGC Safeguarding Cttee Member – Nil Ningleku</li> <li>• SGC Environment Cttee Member – Tim Twaite</li> </ul> <p><b>Action:</b> A push for new governors will be included in the SNR call for volunteers over the summer churn period.</p>	<b>DWright</b>
<p><b>ITEM 8 – School Recruitment/Departures</b></p> <p>13. Mrs Jackaman reported 2 class teachers will be leaving at the end of the academic year. She thanked them for all their contributions and support to the school:</p> <ul style="list-style-type: none"> <li>• Miss Hyde - Y4</li> <li>• Mrs Bowles - FS2</li> </ul> <p>14. Mrs Jackaman informed the committee members recruitment was on going to replace the class teachers, LSA roles, Supply Teachers and SSA Team members. Afternote: Confirmation of new appointments:</p> <ul style="list-style-type: none"> <li>• Amy Briggs – Class LSA</li> </ul>	
<p><b>ITEM 9 - Summary/Closing Remarks</b></p> <p>15. Mrs Jackaman and the Vice Chair closed the meeting and thanked everyone for their continued support. It had been a tough year of continuous review, but with the help of all staff members and SGC support, all major assessments were passed successfully.</p>	
<p><b>ITEM 10 – AOB</b></p> <p>16. No other business was discussed/raised by the committee members.</p>	
<p><b>ITEM 11 – Date(s) of Next Meeting(s)</b></p> <p>17. Towards the end of Autumn term, date TBC</p>	

Distribution: All SGC Members