



Queen Berengaria School

Headteacher: Miss Julie Hemsley

MINUTES OF THE QUEEN BERENGARIA SCHOOL GOVERNANCE COMMITTEE MEETING

HELD ON THURSDAY 27TH SEPTEMBER at DHEKELIA

Attendees

Colin Suffield (M.CS) – Chair
Julie Hemsley (J.H) – Headteacher
Natasha Frances (N.F) - SGC Clerk
Lisa Milner (L.M) - Teaching Staff Rep
Damon Donaldson (D.D) - DCS/SIA
Charmaine Smith (C.S) - Community Rep (DHK)
Helen Lakey (H.L)

Apologies

Simon Upson (S.U) - Parent representative (Ay Nik)
Dave Dimmock (D.D) - Parent representative (UWO Dhekelia)
Kate Campbell (K.C) - 0-3 Early Years Setting Manager
Chris Ansell (C.A) - Community representative (UWO Ay Nik)
Zoe Pionides (Z.P) - Teaching staff representative
Padre Nathan King (Padre N.K) - Community Rep (Ay Nik)
Rebecca Miller (R.M) - Educational Welfare Officer
Zoe Pionides (Z.P) - Teaching staff representative
Donna Simpson (D.S) - DCS/ACEO

Ser	Agenda Point	Comments	Actions
1.	Welcomes, Introductions, Apologies & Opening Remarks by Chair	<p>CS welcomed everyone.</p> <p>No opening comments.</p> <p>JH rearrange order to allow Helen to discuss EY first</p>	
2.	Matters arising from previous minutes		
3.	Headteachers Report	<p>JH formally thanks Lisa for admissions</p> <p>JH turn round admissions in three weeks. Regardless of if you have 90 applications or 2. Really challenging</p> <p>Really successful in terms of recruitment half of team new so we need to improve ethos</p> <p>Regards to SEN first school to have inclusion review, SEN manager digs in digs out why and what. SEN draft shared to governor's lots of success</p> <p>Inclusion Ofsted references for close link to anyone to read</p> <p>2nd core visit which was 26th leadership</p> <p>ICT FILTERING ADMISSIONS SINGLE CENTRAL records no bad reports</p> <p>Primary school with SENDco 3 members, we are lucky in this aspect.</p> <p>Hard course but achieved</p>	

		<p>SIP lots of work being done with phonics scheme writing format come in July.</p> <p>Exceptional work done by team in and out of paid work</p> <p>Q in blue. Needs removed FS2 significant challenge. 80% of leadership time.</p> <p>CS mainly FS2 WHY</p> <p>JH covid babies. Increased stress at home, work online, post-natal depression and no baby groups etc. cost of living big pressure. Social emotional impact. Does not prevent issue cannot regulate</p> <p>EY SEN PSCYH help involvement</p> <p>Ongoing challenge</p> <p>Worried about Wellbeing of teachers</p> <p>M.CS how much scope can they run at that energy they will dip.</p> <p>LM Not a SEN school and teachers will struggle</p> <p>JH staff have not a gradual increase of child's needs. This has been fast and Supportability has lessened.</p> <p>LM out here it feels harder, but UK are feeling it</p> <p>JH believes they are in the right school</p> <p>CS what they can be offered incredible but needs to be maintained.</p> <p>JH not without challenges</p> <p>JH 198 my concerns related to FS2</p> <p>JH vulnerable children highest level</p> <p>1 early help family</p> <p>More next week 3-4 more</p> <p>DD more awareness rather than stigma</p> <p>CS sally will be doing a course called Management of challenging behaviour for courses for parents in January,</p>	
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4.	Early Years Setting Manager Report/ EY	<p>Represented by Helen, Kate on annual leave.</p> <p>HL current early years more entitled families with 30hrs</p> <p>ESBA early years are blessed with UKFM</p> <p>Going forward we will recruit UKN</p> <p>Waiting list in ESBA, training being issue</p> <p>Prioritise places for people who are entitled</p> <p>Waiting to be admitted being settled and content</p> <p>Monthly panel for waiting lists, SGC member will help to be a transparent process. Decision on priority</p> <p>Criteria of admissions waiting list</p> <p>Who would be 1 2 3 for vulnerable or child with additional needs would be on separate list</p>	

		<p>Noting the criteria serving and single serving, then depending on job wondering who would be more a priority eg teaching compared to lifeguarding</p> <p>Aki and Epi are trying to influence criteria Serving capacity to families who would be bringing child with qualified staff to boost the</p> <p>JH Qualified member of staff, unqualified but not qualified but don't add capacity unqualified won't help as does not add capacity.</p> <p>LM query high needs funded LSA wouldn't be given priority? At our discretion</p> <p>HL can guarantee funding with permanent</p> <p>Re apply every 3 months</p> <p>DD confirms and agrees with statement.</p> <p>CS we know people who have left job but child still in funded hours</p> <p>HL nursery must do 3 month letters, not for us to check but employer needs to clear need to be honest and discuss with families federation</p> <p>Single serving dual working Serving person and non-priority second parent</p> <p>Special considerations and doesn't sit right that people who are needing EY and it's hard to think about those children that require it more despite peoples jobs. Consideration to</p> <p>CS agrees with the statement and thinks explanation is spot on</p> <p>Panel will help, all members agree</p> <p>CS doesn't want to have people wondering where they sit. Needs to figure out how we go about this without raising upset concern</p> <p>JH asks who this could be</p>	
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	<p>HL needs to be not involved in school</p> <p>Reduction of civil servants HL Does not agree with it but states needs to be done properly and fairly.</p> <p>We need to know what this is going to be about.</p> <p>HL any questions, signed off by early December</p> <p>JH asks what to do regarding complaints</p> <p>HL go to chain of command letter B</p> <p>HL will not come from the setting will go through head of house</p> <p>HL ongoing SOP</p> <p>CS we want positive feedback so we can relay that this does help</p> <p>HL Does work timely but won't go away</p> <p>HL not good news but a reality</p> <p>M.CS comms go to station commanders</p> <p>HL SGC chair/station will need to hand out the information</p> <p>HL everyone needs to understand why not wanting to hide</p> <p>JH potentially a Q+A Sessions</p> <p>DD Issue UKBC posts has caused this knock-on effect. What can parents and community do to raise dissatisfaction</p> <p>HL Go to welfare to raise issues, collect case studies and keep going</p> <p>HL biggest cause is reduction of civil service</p> <p>CS Chain of command need to know, knock on effect</p> <p>DD degradation bad news will travel fast and will be impactful only being here due to the military.</p> <p>HL Don't think for QBS it's a huge priority but won't need the same level of publicity</p>	
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		<p>Staff composed approach short term strategy</p> <p>Engagement parental excellence, anyone can speak to anyone so positive QBS</p> <p>Rib change willing to engage</p> <p>Biggest thing to take is home speaking positively</p> <p>Attendance good</p> <p>Things are being done keep it going</p> <p>Leadership priorities inclusion, SEN and challenging behaviours</p> <p>Challenges:</p> <ul style="list-style-type: none"> - Diversity student needs, what can we do to support school as outside agencies? - SEN governor additional needs child. Start coffee morning pressure being in a school building can use home start office - Staffing challenges time constraints additional stress - Funding limitations with recruitment delays - On it but need approval for funding - Emotional regulation display in challenging behaviours despite external agencies being involved - So stretched but doing well with collaboration - EP coming onto island not happening? Why are they not being looked at as priority. EP are going private to charge more due to how much they are required. - Half of salary for DCS - Recruit someone part time. - DD not a goo idea. Remote past willing to <p>DCS Strategy what is?</p> <p>Layer between send co and EP</p>	
5.	Issues raised by:	No members	

6.	AOB	<p>DD Transition into school has not been great.</p> <p>OES how can we change forms that we can have the best most accurate information to avoid these difficult transitions</p> <p>JH what is best in the interest of the child?</p> <p>Child going into Y6 below Y2 standards, parents have stated wanted an EHCP.</p>	

		<p>Nick needs to be involved</p> <p>Will not proceed without full report</p> <p>Lisa advised – see email</p> <p>JH not best interest in child</p> <p>DD stick with progress</p> <p>LM not enough info for MASO, we can't meet needs Meeting with SENCO don't need to hit the three weeks</p> <p>OES deadline states 3-12 weeks</p> <p>CS huge detriment to child</p> <p>DD we can manage this is an alternative curriculum. Bring Donna Damon in if needed</p> <p>Not being informed properly</p> <p>DD family responsible not us</p> <p>CS common theme rushing</p> <p>Child turned up induction day in MASO turned up</p> <p>LM speak to chain of command</p> <p>LM cannot get he transitions wrong</p> <p>Can be home schooled</p> <p>101 direct to OES</p> <p>DD checks on home schooling, ED Psych regular checks more supportability for child</p> <p>Child neglect big worry</p> <p>CS what can go home behind closed door with no eyes on</p> <p>DD Providing home school to GSCE age which worked well which a minority</p>	
7.	Date of Next Meeting	Wednesday 11th March 9am	